

## OWA EB Meeting Minutes

Date and Time: June 23, 2024 at 7:00PM EST

Location: Video conference via Google Meet

### Attendees

Board members: Mike Miller, Linda Rosario-Earnshaw, Eva Martens,

Contractors: Amanda Braddock (minutes) and Dimitrije Mancic

Regrets: Dave Earle, George Vlahos

Mike Miller calls meeting to order at 7:06PM

### 1. Approval of April meeting minutes and website posting

Motion to approve: Mike Miller

Second: Linda Earnshaw

Motion passed.

### 2. Policy Reviews:

Harassment Policy, Accessibility & Inclusion, Training Subsidy

No progress made on policy reviews; 2 policies to be selected for priority for review and approval next call.

Accessibility policy - Eva referenced Athletics Canada policy as possible example to work from.

Junior Team Selection policy to be reviewed by Dimitrije, Mike and Dave Earle before September 1, 2024

### 2. Canadian Senior recap

Competition ran on or under budget (final financial review to be completed).

Positive feedback on uniforms and team leaders. Mike has debriefed with 1 of 2 officials; Linda Earnshaw graduated to Category 1 official.

### 3. Canadian Junior status recap

Overall CJC was a successful event. Positive feedback was received from other provinces, coaches and athletes. 1 TO wrote their exam.

Budget to be finalized but event ran on-budget. Any remaining funds in budget not allocated will go toward the Northern Ontario Fund and purchase of a new OWA competition scale.

Final report to be submitted for Sport Hosting grant by end of month.

Debriefs are ongoing with team leaders and team coaches.

Bayside Secondary School successfully provided uniforms designed by students.

Notes for future events:

The role of medical staff in case of any injuries or assessing medical needs was discussed - reviewing limitations for officials in attending to an injury.

Canadian Records were not updated after Senior Canadian Championships - records set at Juniors were not official until earlier records can be finalized by WCH.

Sport Hosting Grant final report is due in December but aim to complete sooner while event is still top of mind.

#### **4. Strategic plan committee TOR and request to join**

Committee - TOR to start  
Next strategic plan 2025 - 2029  
Double check timelines for OAS.

#### **5. AGM date confirmation and update**

Boardroom review  
Eva - potential for adding OWLCMS training session  
Reviewing boardrooms in Kingston area for 4-hour rentals.

#### **6. Cyber security insurance policy**

Quote received from Holman for \$859 annual fee.  
Coverage seems limited so we will continue looking into alternatives.

Lighthouse Lab has service to provide 60 hours of risk analysis  
June 30, 2024 deadline to apply.

#### **7. 2024-2025 Sport Hosting Grant**

Deadline is July 8 to submit a package for application for national or international events occurring Nov 2024 to July 2026 - OWA will not attempt to apply for this round. Next intake is December for future events.

## **8. Other notes**

Discussions ongoing with Masters Federation regarding memberships.

Regarding Canadian Junior Championships - reminder of accounting process for any purchases or withdrawals: Administrators create CRs, send to VP Finance, VP Finance sends to President for approval.

Next meeting date on Sunday July 28, 2024

Mike Miller adjourned meeting at 7:48pm