



## **OWA EB Meeting Minutes**

Date and Time: Sunday December 15, 2024 at 7:00 PM EST  
Location: Video conference via Google Meet

### **Attendees**

Board members: Mike Miller, Linda Rosario-Earnshaw, Dave Earle, and Eva Martens, George Vlahos

Contractors: Amanda Braddock (minutes)

Mike Miller calls meeting to order at 7:02pm

### **Agenda**

#### **1. Approval & posting of November meeting minutes**

Motion to approve: Mike Miller  
Second: Eva Martens  
Motion passed & minutes posted.

#### **2. Strategic plan**

Notes sent to Board summarizing survey questions; date suggested is weekend before January Variety Village Open (Jan 12) as a virtual discussion.

Agenda to be drafted beforehand based on survey responses; input from select members to be sought and invited to the meeting.

Amanda to draft agenda.

#### **3. Gender Equity Committee call out**

Call to be created with form to collect data through Jotform; deadline to be set end of weekend on 19th.

Amanda to create a call out and Jotform.



**4. Approval of TOR for Gender Equity committee**

Motion to approve: Eva Martens

Second by: Mike Miller

Motion approved. TOR to be posted under policies.

**5. Jr Championships recap**

Event was a success; Eva brought up some issues with weigh-ins for Junior/Youth.

**6. Post-competition survey from Senior Championships**

Mike to respond to members who brought up concerns about lighting; the majority of survey respondents were positive or neutral on the subject of lighting. Eva mentioned that Variety Village is a particular challenge for lighting as a venue because of the high ceilings.

Same response regarding Friday evening sessions before weekend for larger competitions. Mike to respond to members who initially brought up concerns.

**7. Calendar Update**

29 early-bird orders were placed already; 50 copies first run ordered initially. Dates are added; delivery date end of the month. Eva to provide CR for orders.

**8. Photography contract for 2025**

Discussion on back-room or audience photography/videography. Joel has a policy of no professional photography. Mike to reach out to Joel to clarify the photography policy. Photography policy can also be added to event registration description.

**9. Membership fees discussion 2025/2026 season**

Mike to review budget; the goal is to have costs prepared by the end of February to implement in March. Amanda to reach out to Interpodia to begin new membership/club pages.

**10. Training Camp weekend - accommodations**



Weekend might be difficult to find accommodation in Scarborough on date of Senior/Junior training camp (March 14 -16).

- 11. Bylaws** - MTCS requires an updated set of Bylaws to remain in compliance with ONCA. Board to discuss bylaw updates at Strategic Plan meeting and prepare for approval.

**Motions made via email:**

Motion made to accept Mohamed Badreldin as Team Lead. Motion approved Dec 1.

**Status on Action Items from November 2024 Meeting:**

**Action Items:**

- Eva to send summary of google form responses for Strategic Plan.  
**Status: Complete**
- Board to discuss date for Strategic Plan meeting  
**Status: In Progress**  
Date set to have Board review and discuss Strategic Plan.
- Discussion of post-competition survey for Senior Championships on next call  
**Status: Complete**
- Mike to reach out to athletes confirming calendar participation  
**Status: Cancelled**
- Amanda to send TOR to Board  
**Status: Complete**
- Mike to reach out to Quentin to review link on website  
**Status: Complete**
- Amanda to create a form to keep track of patches  
**Status: Incomplete**



Linda to send list of TOs that have received a patch and Amanda to create a list for tracking.

**Outstanding Action Items:**

- Identify new policy for review and Harassment policy put on hold.

**Status: In Progress**

Next policy for review selected; Amanda to send to Board for review before January meeting.

- Mike to review administrator contracts and send by end of November.

**Status: Complete**

- Amanda and Dimitrije to draft annual standardized NCCP course schedule.

**Outcome: In Progress;** general schedule outlined; need to follow up with clubs and Facilitators for consultation.

Mike Miller adjourned meeting at 7:37pm.