



OWA EB Meeting Minutes

Date and Time: Sunday November 17, 2024 at 7:00 PM EST
Location: Video conference via Google Meet

Attendees

Board members: Mike Miller, Linda Rosario-Earnshaw, Dave Earle, and Eva Martens

Contractors: Dimitrije Mancic and Amanda Braddock (minutes)

Regrets: George Vlahos

Mike Miller calls meeting to order at 7:03pm

Agenda

1. Approval & posting of October meeting minutes

Motion to approve: Mike Miller

Second: Eva Martens

Motion passed & minutes posted Nov 17.

2. Strategic Plan meeting - Finalize plan and date

Eva preferring an in-person meeting to continue creation of strategic plan; Eva to send summary of google form responses; Erica Hall to assist. Looking at weekends to schedule an in-person meeting; prior to December is ideal but January also a possibility. Board to discuss date for meeting.

No hard deadline for completion but before March is ideal.

3. Senior Championships Recap

Data being collected through post-competition survey for discussion on next call. Some athletes brought up concerns with stage lighting.



4. Junior Championships - MPP dignitary

Flags available for free from MPP office; MPP invited to opening or awards ceremony based on schedule; awaiting response.

5. Calendar - fundraising

Mike will reach out to athletes directly regarding confirming participation in the calendar.

Will cost approx \$20 per calendar; final cost to sell to be determined; aim to raise funds for Junior National team support in 2025. Discussion on the possibility of digital downloads. Amanda to add a sales link to the next newsletter.

Price per calendar decided upon at \$35.00.

6. TOR for gender equity committee

Gender Equity Committee - call to be put out

Eva suggesting deadlines included

Amanda to send TOR to Board; Mike to motion to approve.

Amanda to add an email motion to approve for next meeting.

7. Meeting with IronWise

Mike to reach out to Quentin to review the link on the website.

8. TO crests

To be mailed by UPS to Mike or Linda;

Discussion on charging for patches at cost; to be distributed one per TO; additional patches available at \$5 each through e-transfer to George

Amanda to create a form to keep track of patches.

9. Winter Newsletter

AGMs update

Masters World update;

Call out for committee members - 5 members

- Next Meeting Date
- *Optional* meeting - December 15, 2024



Motions made via email:

Motion approved for Board headshots for strategic plan at Senior Championships.

Action Items:

- Eva to send summary of google form responses for Strategic Plan.
- Board to discuss date for Strategic Plan meeting
- Discussion of post-competition survey for Senior Championships on next call
- Mike to reach out to athletes confirming calendar participation
- Amanda to send TOR to Board
- Mike to reach out to Quentin to review link on website
- Amanda to create a form to keep track of patches

Status on Action Items from October 2024 Meeting:

- Board members to complete strategic plan survey by Friday Nov 2. Amanda to set reminder for Board members.
Status: Complete
- Eva/Amanda to get a quote on headshots and group shot for Joel Kingston on Saturday Nov 9 at Provincials by Friday Nov 2.
Status: Completed at Senior Championships
- Identify new policy for review and Harassment policy put on hold.
Status: Incomplete
- Amanda to resend 2024 CJC Sport Hosting Review document
Status: Complete - Meeting was held to discuss Final Report.
- Mike to re-read WCH AGM notes and update Board.
Status: Complete
- Amanda to email Abdallah on hosting training camp and AGM results posted.



Status: Complete; Variety Village confirmed as host of Sr/Jr Training Camp; AGM results posted on website but need to go to social media

- Mike to review administrator contracts and send by end of November.

Status: Incomplete

Carry-forward Action Item from August 2024 meeting:

- Amanda and Dimitrije to draft annual standardized NCCP course schedule.

Outcome: In Progress; general schedule outlined; need to follow up with clubs and Facilitators for consultation.

Mike Miller adjourned meeting at 7:43pm