



New Abuse-Free Sport Participant Consent Platform (“Platform”)

Instructions for Participants

Good day,

Weightlifting Canada Haltérophilie is a sport organization bound by the Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS) as a Signatory Organization of the Abuse-Free Sport program and participants of Weightlifting Canada Haltérophilie must also abide by the UCCMS and sign the Abuse-Free Sport Participant Consent Form as a condition for participation with Weightlifting Canada Haltérophilie.

You are receiving this communication because you are either an Abuse-Free Sport Participant of Weightlifting Canada Haltérophilie or a parent/guardian of an Abuse-Free Sport Participant of Weightlifting Canada Haltérophilie.

This communication includes simple instructions to follow in order to complete the Abuse-Free Sport Participant Consent through a new centralized online Platform. This Platform is designed to ensure that the consent process is smooth and simple, yet giving an opportunity to understand what it means to be an Abuse-Free Sport Participant and provide informed consent in this regard.

Ready to get started? Here are step-by-step instructions to follow:

1. You can access the Platform at sportconsent.ca.
2. You will first be asked to select your preferred official language to access and use the Platform.
3. You will need to create a user account the first time that you connect and in order to complete the consent process. For subsequent log in to the Platform, you will be asked to provide your username and password and a two-factor authentication code will be sent via your user account email.
4. To create your user account, you will need to select between registering on your own behalf as an Abuse-Free Sport Participant or registering on behalf of another an Abuse-Free Sport Participant in the following circumstances:
 - Anyone under the age of 19 requires a parent/guardian to sign on their behalf. The parent/guardian similarly must be 19 or over. The age of 19 is used to match the age of majority represented in the UCCMS.
 - Users who are 19 or over but have a legal or other impediment to signing on their own behalf will also require the signature of a parent/guardian.
5. You will be asked to provide the following information to complete your Platform registration:
 - Confirm account email
 - Create an account password
 - Full name
 - Date of birth

- Province of Residence
 - Select Sport Organization
 - i. Make sure that you select all organizations for which you (or the participant on behalf of whom you are consenting) qualify as an Abuse-Free Sport Participant at the time of your user registration.
 - ii. You can select multiple organizations for which your consent will be registered, without having to complete the consent module each time.
 - iii. Note that you will always be able to modify your selections by updating your user account to select new organizations or deselect organizations, as needed.
 - iv. You have the option to include a Sport Organization membership number, if applicable.
 - For parents/guardians signing on behalf of an Abuse-Free Sport Participant, there will be additional information requested and an important note regarding the use of the Platform.
 - Account users will also be asked to review and confirm acceptance of the Platform privacy terms and conditions. Kindly note that acceptance of the Platform terms and conditions is a prerequisite to using the Platform and is distinct from the Abuse-Free Sport Participant Consent.
6. You will receive an email confirmation (at your indicated user account email) following your submitted registration to the Platform and be automatically directed to the Post-Login Page to begin the consent module experience.
 7. There is a sidebar menu available at all times which allows you to access the following:
 - Participant Consent Module Content and Signing the Form
 - Your Profile
 - Resources
 - Help/FAQ
 - Language
 - Logout
 - Collapse Sidebar
 8. The consent module includes guided steps; please pay attention to the content presented as it includes important information regarding participation to the Abuse-Free Sport program. You will be asked to confirm your understanding at different occasions during the module.
 9. Once you have completed the module, you will be asked to provide your official consent form signature using a finger, a mouse, an ePen device or via typing. You will also be provided with a copy of your signed form and will be able to access it at any time by logging in to your Platform account.
 10. You can also request to sign a paper version of the consent form and mailing it back to Abuse-Free Sport following the instructions included in the Platform.
 11. Once you have completed the consent module and provided your signature, you will receive an email confirmation via your user account email.

If you do have any question regarding the content of the consent form, please reach out to: info@osic-bcis.ca

For any technical difficulty with the Platform, please reach out to: support.respectgroupinc.com

The Abuse-Free Sport team